



Norwalk Catholic School Governing Board Meeting Minutes December 16, 2015

Attendance: Pat Schwan, Fr. Recker, Jay Anderson, Msgr. Morman, Denny Doughty, Rachel Cefalu, Denise Stine, Andrew Welfle, Sue Riley, Julie Roberts, Jen Naseman, Andrew Shella.

Absent: Frank Van Dresser Jr., Denny Camp

Meeting was called to order at 7:15pm by Chair, Pat Schwan.

Norwalk Catholic School Mission

Develop Disciples of Christ
Promote Academic Excellence
Foster a Respectful Community

Governing Board Members

Pat Schwan, Chair
Frank Van Dresser, Jr., Vice Chair
Msgr. Kenneth Morman
Rev. Anthony Recker
Jay Anderson
Rachel Cefalu
Jenifer Naseman
Julie Roberts
Andrew Shella
Denise Stine
Andrew Welfle
Denny Camp, Ex-Officio
Sue Riley, Ex-Officio
Dennis Doughty, President



1. Prayer – Denny Doughty. Mission statement was recited.
2. Approval of November 18, 2015 minutes. Motion to approve made by Andrew Welfle. Seconded by Msgr. Ken Morman. Motion passed, minutes approved.
3. Financial Report – Mike reviewed the November statement. Still working on tuition collection. A discussion was held regarding FACTS vs. Smart Tuition. Expenses: Salaries were up slightly because of need for substitute teachers. Received final bill from Wilhelm for the work that was done on the west side of the high school. Purchased a new copier for the athletic office.
4. Presidents Report:
 - a. Good things are happening in our school. Celebration of Life Raffle was a success. Students and teachers are living their faith. Elementary School did an evacuation drill from church. High School had an active shooter drill. Added an additional Title 1 teacher.
 - b. Enrollment Report – numbers remain steady.
 - c. Internal Policy Directive Response – Discussion held regarding the handout. It was agreed that this information should be reviewed and discussed at the next board meeting.
 - d. Other – Administrative team is working together on the principal handbook and completing the Protecting our Youth program as a group.
5. Executive Session – went into executive session from 8:20pm – 8:30pm.

6. Chairman's Report:

- a. A discussion was held regarding recruitment for new board members.
- b. Strategic Plan – email responses to Pat for the 9 points indicated in email sent out to all board members.
- c. Hospitality dates were shared and a signup sheet was passed around. Friends for the Future kick off weekend is January 9 & 10, 2016, Enrollment kick off is February 27 & 28, 2016. An ice cream social will be held during the elementary open house on March 17, 2016.
- d. Parent Meeting regarding the State of School will be held by the Advancement Office on 1-8-16, 1-13-16, 1-19-16 and 1-21-16.

7. Pastor Reports - Fr. Recker and Msgr. Ken Morman – no report.

8. Standing Committee Report:

- a. Executive Committee – no report
- b. Catholic Identity/Parish Public Outreach – no report
- c. Development & Marketing – Business & Professional breakfast was well attended. President's breakfasts/reception have went very well. 1,100 Thanksgiving card were sent to donor's from our students.
- d. Technology – no report
- e. Curriculum/Staffing/Academics – no report
- f. Finance – Mike's information
- g. Facilities – no report
- h. Retention/Enrollment – on-going monthly meetings
- i. Vision/Nominating – no report

9. Motion to adjourn meeting by Julie Roberts. Seconded by Jay Anderson. Meeting adjourned at 8:45pm.

Next meeting: January 20, 2016 @ 7:00pm
St. Paul High School Library
Prayer: Andrew Shella