



## Norwalk Catholic School Governing Board Meeting Minutes May 17, 2017

Attendance: Pat Schwan, Msgr. Ken Morman, Fr. Gilber Mascarenhas, Frank Van Dresser, Andrew Shella, Jen Naseman, Andrew Welfle, Rachel Cefalu, Mark Coriell and Denny Doughty.

Absent: Julie Roberts, Denise Stine, Denny Camp and Sue Riley.

Board Meeting was called to order at 7:04pm by President Pat Schwan.

1. Prayer ó Msgr. Ken Morman. Mission statement was recited.

2. Presentation ó Fr. Paul Schreiner. A hand out was passed out to each board member with highlights from the 2<sup>nd</sup> half of the school year. He spoke about activities that he was able to be involved in. He would like to increase visits to classrooms next year. Would like to schedule retreats earlier in school year so they are not rushed at the end of the school year.

3. Approval of April 25, 2017 board meeting minutes. Motion to approve was made by Msgr. Ken Morman. Seconded by Mark Coriell. Motion passed, minutes approved.

4. Financial Report ó Tuition collection is still being monitored very closely. We have received EdChoice payment and Northwest Ohio Scholarships distributions. Mandated service funds have been received. Computers were recently purchased through the FTMC grant. Mike mentioned that he would like to have a formal Charge Policy in place for the cafeteria next year. He would like to have this printed in next year's handbooks.

5. Open Forum ó no guests present at this meeting.

6. President's Report.

a. Strategic Plan goals were reviewed. A PowerPoint of accomplishments was reviewed. It was determined this year that Power School might be a better route for our teachers and would replace Google Calendar. Denny suggested a work session in August to work on goals. Please take time to look at your areas of interest.

b. Enrollment is going well. New families are currently looking at our school.

c. Discussion was held regarding staff salaries.

### Norwalk Catholic School Mission

Develop Disciples of Christ  
Promote Academic Excellence  
Foster a Respectful Community

### Governing Board Members

Pat Schwan, Chair

Frank Van Dresser, Jr., Vice Chair

Msgr. Kenneth Morman

Rev. Gilbert Mascarenhas

Rachel Cefalu

Mark Coriell

Jenifer Naseman

Julie Roberts

Andrew Shella

Denise Stine

Andrew Welfle

Denny Camp, Ex-Officio

Sue Riley, Ex-Officio

Dennis Doughty, President



- d. Technology/STEM ó currently looking for more funding for these programs. Also in need of an advisor for Rocket Team and Lego Robotics. The FTC program may be changing to a different program.
  - e. Professional Development focus for 2017-2018 ó we want a program that is useful for students and manageable by staff.
  - f. Personnel Update ó nothing to report at this time.
  - g. School scholarships were awarded today at the end of the year All School Mass.
7. Msgr. Ken Morman ó No date for the start of tuck pointing of the church. It has been difficult to match the grout color. Seminarian Peter Grodi will be here starting in ~~July~~ September.
8. Fr. Gilbert Mascarenhas ó The Bishop will be at St. Mary's this Saturday (5/21) for confirmation. Kindergarten graduation Mass is on Tuesday (5/23).
9. Chairman's Report ó
- a. SHOP coordinator ó Still looking for a replacement for Sara Anderson.
  - b. Drive 4UR School ó goal of 300 drivers with 200 Focus bonus drives was reached.
  - c. Spring Fling ó Governing Board dinner successful.
  - d. Self-evaluations will be provided to each board member.
  - e. Board Member Recruitment is currently on going. Need to fill one board position. An announcement will be going in the bulletins and the Friday Flyer.
  - f. Rachel Cefalu was recognized with a plaque for her dedication to the board. Rachel will not be returning next year since her family is moving out of state. This will be her last board meeting this year.
  - g. Graduation for seniors on May 28, 2017.
10. Standing Committee Reports
- a. Executive Committee/Vision/Nominating ó no report
  - b. Catholic Identity/Parish Public Outreach ó no report
  - c. Development/Marketing ó Friends for the Future gifts have been received. The proof mailing will be going out in May.
  - d. Technology ó no report.
  - e. Finance ó see Mike's report.
  - f. Facilities/Transportation ó no report
  - g. Retention/Enrollment ó no report
  - h. Culture ó no report
  - i. All are Welcome ó no report
11. Executive Session ó none
12. Motion to adjourn was made by Frank Van Dresser. Seconded by Andrew Welfle. Meeting was adjourned at 9:04pm.

**Next Meeting: June 21, 2017**  
**7:00pm Board Meeting – Fr. Gilbert's Patio**  
**Prayer: Fr. Gilbert Mascarenhas**  
**Presenter: Sue Lesch**

*“A Family of Faith, A Culture of Excellence, A Calling to Serve”*