



Norwalk Catholic School Governing Board Meeting Minutes April 15, 2015

Attendance: Msgr. Morman, Pat Schwan, Sue Riley, Jen Naseman, Julie Roberts, Fr. Recker, John Evans, Rachel Cefalu, Dennis Doughty, Frank VanDresser, Andrew Welfle, Andrew Shella, and Jay Anderson

Absent: Denny Camp

Guests: Mike McLaughlin and Jim Tokarsky

Meeting was called to order at 7:01 p.m. by Chair, Pat Schwan

1. Prayer –Julie Roberts. Mission Statement was recited.
2. Presenter – Jim Tokarsky distributed the current junior high and high school calendar of events for the remainder of the school year. Forty-two students from grades 9 through 12, will be taking College Credit Plus courses, formerly known as Post-Secondary Option, next school year through LCCC. Next year SPH will be offering four AP courses: Biology, English/Language, English Literature and Government. Sophomores will be taking a pre-AP English class to prepare for the AP English class. We discussed AP Classes versus College Credit Plus and what is best for students.
3. Minutes
 - a. Approval of the March 18, 2015 Meeting Minutes – Motion to approve the minutes was made by Andrew Welfle, the motion was seconded by Julie Roberts, motion passed.
4. Financial Report – Mike McLaughlin reviewed the March 2015 preliminary financial report with the board. At this time, Mike McLaughlin feels we should finish the 2014-2015 fiscal year without a deficit. Mike McLaughlin distributed a 2015-2016 fiscal year budget analysis and reviewed it with the board. The finance committee recommends the board approve the proposed 2015-2016 fiscal year budget which includes a 1% employee salary increase and also anticipates a 25 student enrollment increase. Frank VanDresser made a motion to approve the 2015-2016 fiscal year budget which includes the frozen tuition and a 1% employee salary increase. Jen

Norwalk Catholic School Mission

Develop Disciples of Christ
Promote Academic Excellence
Foster a Respectful
Community

Governing Board Members

Pat Schwan, Chair
Frank VanDresser, Jr.
Vice Chair
Msgr. Kenneth Morman
Rev. Anthony Recker
Jay Anderson
Rachel Cefalu
John Evans
Jenifer Naseman
Julie Roberts
Andrew Shella
Andrew Welfle
Denny Camp, Ex-Officio
Sue Riley, Ex-Officio
Dennis Doughty,
President



5. Naseman seconded the motion, motion passed. The board discussed the 2015-2016 fiscal year budget be revisited to consider additional salary increases during the summer months if increased student enrollment supported this financially.
6. President's Report
 - a. President's Presentation – Heidi Riggs will speak to our students, in grades 7 through 12, about drug abuse, specifically Heroin. On April 23, Dr. Mike Thomson will speak to elementary and high school students during the day and parents in the evening. Drive 4 UR School will be on April 24.
 - b. Retention Strategies Updated - Dennis Doughty has been meeting with many parents recently and has put strategies in place to address items of concern. Sometime this month the Wooster Street next to the St. Paul Church may be closed. We are still waiting for diocesan approval of this project. Dennis Doughty has planned alternative drop off areas for parents. The street is proposed to be closed for 10 weeks and then Wooster Street will be a one-way street.
 - c. Accreditation Document is complete.
 - d. Transportation Issues - Monroeville will be doing away with a bus that transports students to NCS. Mr. Doughty is working on transportation solutions for the Monroeville School District students that want to attend Norwalk Catholic School.
7. Chairman's Report – Pat thanked the board for helping with the ice cream social. The Honor's Banquet will be attended by Jen Naseman, Andrew Shella, John Evans, Monsignor Ken, and Julie Roberts on May 11 at 6:30 p.m. If any others would like to attend please contact Pat Schwan. The board Spring Fling donation will be Cookout with the Padres on Fr. Recker's patio for 8 to 10 people on a mutually agreed upon date. Money will be collected by Pat to cater this event. The board is appreciative of Monsignor and Father Recker for their willingness to host this cookout on behalf of the Governing Board – it will be well received. Pat is encouraged by the good things happening in our schools and asks the board to continue to take an active role in our school. July 11 & 12 is ice cream social weekend hosted by the Governing Board in our churches – please plan to help out.
 - a. Board Retreat is next month at Sue Riley's home. Carpooling is encouraged due to limited parking. Pat Schwan, Frank Van Dresser and Dennis Doughty can each take four passengers. Pat, Frank and Dennis will be at the bus turnaround by the elementary school and they will leave for Huron around 4:25 p.m. Dinner will be provided. Pat Schwan asked the board to complete Aly Sterling's board survey by April 20.
 - b. Strategic Plan – Pat Schwan's goal is to have a current and guiding strategic plan; to be a strong board and a have a vibrant school. Dennis Doughty offered to compile a list of existing school committees for the board review and consider meshing Board members with these committees. The Board will be planning to update the Strategic Plan.

8. Father Recker's Report – We are back in the Church! They are grateful for the time they spent in Reynold's Hall. It was great for the parishioners and the students to interact with each other. The exterior work will begin in the summer.
9. Monsignor Morman's Report – The west side project on Wooster Street will begin as soon as we receive approval from the diocese.
10. Standing Committee Report
 - a. Executive Committee – Please review and compile comments about the strategic plan in anticipation of upcoming update.
 - b. Catholic Identity/Parish Public Outreach – this committee did not meet last month.
 - c. Development & Marketing – Friends for the Future is currently at \$550,000 of our \$656,000 goal. Thank you governing board for your donations. If you haven't donated there is still time. The phonathon was successful with \$17,000 collected. Working to build our Named Endowed Scholarships. The FCEDO Financial Professional Breakfast is on June 3 in our high school library. We will have a guest speaker from Oberlin College. The FCEDO Endowment is \$4M and continues to grow! The endowment board is partnering with Parochial School Trust.
 - d. Technology – this committee did not meet last month.
 - e. Curriculum/Staffing/Academics – this committee did not meet last month.
 - f. Finance – Mike McLaughlin gave the report earlier in the meeting.
 - g. Facilities – This committee did not meet this month.
 - h. Retention/Enrollment – nothing new to report. This Committee meets monthly.
 - i. Vision/Nominating – One board opening next school year. It has been advertised in the bulletin and Friday Flyer. Applications are available in the president's office and the parish offices.
11. Executive Session, was not needed.
12. Additional – If a question about student disciplinary action is brought to a governing board members attention, Dennis Doughty would like the board member to immediately direct the person to the President. These matters are private and sensitive.
13. Meeting adjourned at 8:57 p.m.

Next meeting: Board Retreat is at 5:00 p.m. at Riley's Lake House in Huron, Ohio.