



Norwalk Catholic School Governing Board Meeting Minutes March 18, 2015

Present: Dennis Doughty, Jen Naseman, Andrew Shella, Pat Schwan, Frank Van Dresser, Msgr. Morman, Rachel Cefalu, Andrew Welfle, Julie Roberts, John Evans and Denny Camp

Absent: Jay Anderson, Fr. Recker and Sue Riley

Guest: Valerie French and Mike McLaughlin

Meeting was called to order at 7:03 p.m. by Chair, Pat Schwan

1. Opening Prayer – Jen Naseman. Mission statement was recited.
2. Presentation by Valerie French – Students did well at National History Fair and God Flag and Country. Several elementary students participated in the Sound of Music, COSI came to the school and the program touched on Science standards in grades 1-6. Coin war generated \$768 for the Friends for the Future campaign. Lego Robotics is up and running with 20 students participating. The Elementary Open House is March 23, 2015. A report on the recent accreditation was discussed.
3. Minutes – the February 18, 2015, was corrected to read the ECC Open House is on March 15, 2015. Julie Roberts moved to accept the minutes as corrected, John Evans seconded the motion, motion passed.
4. Financial Report – Mike McLaughlin reviewed the February 2015 YTD report. A Fiscal Year History and Forecast financial budget document was distributed and discussed. 2015-2016 budget will take into account tuition freeze and number of new students attending Norwalk Catholic School. Mike McLaughlin asked the board to review and email him with questions. Frank VanDresser made a motion to approve the Guidance Counselor and Speech Therapy contracts from North Point Educational Service Center and the nursing contract from Huron County Public Health, Msgr. Morman seconded, the motion passed.
5. President's Report – A brief video of the rocket launch was played. Dennis Doughty reviewed his *Retention Issues Identified* document and discussed action plans. John Evans made a motion to adopt the 2015-2016 school year calendar, Frank VanDresser seconded, motion passed. Jen Naseman was glad to see a Easter break next year.

Norwalk Catholic School Mission

Develop Disciples of Christ
Promote Academic Excellence
Foster a Respectful
Community

Governing Board Members

Pat Schwan, Chair
Frank VanDresser, Jr.
Vice Chair
Msgr. Kenneth Morman
Rev. Anthony Recker
Jay Anderson
Rachel Cefalu
John Evans
Jenifer Naseman
Julie Roberts
Andrew Shella
Andrew Welfle
Denny Camp, Ex-Officio
Sue Riley, Ex-Officio
Dennis Doughty,
President



6. Chair Report – Phonathon is on March 22, 23, 29 and 30. Requesting Governing Board members volunteer to assist with the phonathon. Elementary Open House & Ice Cream Social is on March 23 Rachel Cefalu, Msgr. Morman, Pat Schwan, Andrew Welfle, Frank VanDresser, Jen Naseman, Julie Roberts, Andrew Shella, and Denny Doughty volunteered to help scoop ice cream. The Bishops Mass is on March 25 at 10 a.m., May 20 Retreat at Riley’s Home in Huron, Spring Fling is May 9th. The Board will donate an item for the auction – any ideas for the donation on behalf of the board should be forwarded to Pat. We are proud of our students’ academic and extracurricular excellence. The board will continue to be involved in parish and school activities.
7. St. Paul Parish report – Fr. Bockrath and David Kidd participated in Kairos, Confirmation is this weekend in Toledo, the St. Paul, St. Mary & St. Anthony First Reconciliation is this weekend, David Kidd’s last day in the Parish will be May 24 and he will be ordained as a Deacon on March 28 in Carey. The vocations basketball game was a success.
8. St. Mary Parish report – Fr. Recker submitted his report.
9. Standing Committee Reports
 - a. Executive Committee – Review the strategic plan and email Pat Schwan or bring comments to the April meeting. Frank VanDresser reminded the board to be advocates of our school and encourage people to go through the proper channels.
 - b. Catholic Identity/Parish Public Outreach – Jay Anderson was absent.
 - c. Development & Marketing – To date Friends for the Future has reached \$516,000. The goal is \$656,000 with 412 gifts. Looking for 100% Governing Board participation to help meet the goal. The board volunteered to deliver yard signs to families.
 - d. Technology – The 5-year plan was reviewed.
 - e. Curriculum/Staffing/Academics – Writing will be a focus through all grade levels.
 - f. Finance – Reviewed with financial report.
 - g. Facilities – The committee reviewed accomplishments and long term needs. The roof on the Monroe Street annex needs replaced.
 - h. Retention/Enrollment – Eleven billboards are up, focus on the Blue Ribbon campaign continues and work on scholarship details.
 - i. Vision/Nominating – Announcements will be in the bulletins about one new board member for the 2015-2016 school year.
10. Executive Session was not needed.
11. Additional – Nothing to report.

Next meeting is currently scheduled for April 15 at 7:00 a.m. at the St. Paul Library, Mr. Tokarsky will be the presenter. Julie Roberts will have the prayer.

Respectfully submitted by
Anne Harbert