



Norwalk Catholic School Governing Board Meeting Minutes October 15, 2014

Present: Dennis Doughty, John Evans, Andrew Shella, Jen Naseman, Pat Schwan, Frank Van Dresser, Fr. Recker, Msgr. Morman, Rachel Cefalu, Andrew Welfle, Julie Roberts, Sue Riley and Denny Camp

Absent: Jay Anderson

Guest: Mike McLaughlin and Matt Fair

The board met at 6:30 p.m. and toured the early childhood center.

Meeting was called to order at 7:23 p.m. by Chair, Pat Schwan

1. Opening Prayer – Andrew Welfle

2. Dennis Doughty shared what an impressive 8 year journey it has been to become a 2014 Blue Ribbon School of Excellence.

3. Minutes – the September 17, 2014, Frank VanDresser moved to accept the minutes, Msgr. Morman seconded motion, motion passed.

4. Financial Report – Mike McLaughlin reviewed the September YTD report.

5. President's Report – Diocesan Debt –An agreeable plan has been accepted by the diocese and the school to repay this debt. Dennis Doughty shared an email sent from Bishop Thomas from his diocese in Philadelphia, congratulating Norwalk Catholic School on our blue ribbon honor. The fourth leg of the financial stool was discussed. Dennis Doughty suggested an Ed Choice Scholarship ADHOC committee be formed. A short presentation was given from the 40 Developmental Assets handout about the important role adults play in the development of adolescents. Dennis Doughty has studied the history of enrollment vs. tuition increases and asked the board to think about freezing tuition for a year. A Momentum "10 Step Operational Vitality Plan to Consider" was handed out for reading.

6. Chair Report – On behalf of the board, Pat Schwan wishes to congratulate Mrs. French, the teachers, support staff and the students on their 2014 Blue Ribbon School of Excellence award. The board members who attended the endowment event last week were thanked. He is working on a board retreat. The board members were encouraged to attend the Business & Professional Breakfast on October 22nd. Fellowship weekend will be hosted by the Governing Board November 8th & 9th. Msgr. Morman has agreed to let the board members take a

Norwalk Catholic School Mission

Develop Disciples of Christ
Academic Excellence
Foster a Respectful
Community

Governing Board Members

Pat Schwan, Chair

Frank VanDresser, Jr.
Vice Chair

Msgr. Kenneth Morman

Rev. Anthony Recker

Jay Anderson

Rachel Cefalu

John Evans

Jenifer Naseman

Julie Roberts

Andrew Shella

Andrew Welfle

Denny Camp, Ex-Officio

Sue Riley, Ex-Officio

Dennis Doughty,

President

minute to thank the parish for their support. On Sunday November 9th from approximately 8 am to noon there will be a pancake breakfast. The breakfast will be held at both St. Paul and St. Mary parishes after masses. Pat Schwan passed out a sign-up sheet. The other mass times will have refreshments available. Our next meeting is an open meeting in the high school library. Chris Knight from the diocese will be attending.

7. St. Paul Parish report - Msgr. Morman reported that Bishop Thomas' installation will be October 22nd. He will be in Norwalk on October 29th to have dinner with the deanery priests, followed by vespers in St. Paul Church. All deanery parishes have been invited to attend vespers. A reception will follow in the gathering space.
8. St. Mary Parish report - Fr. Recker reports that commitment weekend went well and they are excited to begin the restoration project after Christmas and hoping to complete the work by Easter. Masses will be held in Reynold's Hall. The steeple work is progressing. Parishioners have redone the landscaping around the campus. They will be removing an old garage building between the church and school that the parish is currently using for storage. It was brought to Fr. Recker's attention that another garage adjacent to St. Mary Campus is being used to store school desks and maybe other school supplies. They would like to use the adjacent garage for the parish storage if there is another place to store the school supplies or if the garage could be purged to allow storage for both the parish and the school supplies. St. Anthony's is in the process of planning their 150th anniversary in 2016. Pat Schwan thanked Fr. Recker for hosting the endowment lunch on St. Mary Campus.
9. Standing Committee Reports –
 - a. Executive Committee meets once a month before the governing board meeting. The goal for this committee is to encourage an active board and committees to support our school. Pat Schwan passed out the most current by-laws to the Board.
 - b. Catholic Identity/Parish Public Outreach – No report.
 - c. Development & Marketing – Julie Roberts is planning to attend a Friends for the Future meeting.
 - d. Technology – Andrew Shella spoke with Randy Pelham. There are issues with the bandwidth inside our school. North Coast Council will be investigating to see where the issue lies. A technology report was distributed to the committee. This committee will be working on a five year technology plan.
 - e. Curriculum/Staffing/Academics – Jen Naseman distributed a handout that included all pictures of all the teachers. Frank VanDresser would like to have social time with the teachers to get to know them all better. This committee will be ~~busy~~ consulted about the preparation of the curriculum for the next school year. ~~Jen Naseman~~ Board members were encouraged to visit a classroom in the schools. It is a wonderful opportunity to make YOU feel great. Contact the building principal to schedule.
 - f. Finance – This committee meets the Tuesday before the governing board meeting. Mike McLaughlin gave the finance report tonight.
 - g. Facilities - This committee meets quarterly. The goal of this committee is to keep our campuses operable, safe and presentable. Jen Naseman in cooperation with Pat Schwan will work with coordinate this committee.
 - h. Retention/Enrollment – Rachel Cefalu reported that she joined an existing committee that meets monthly. It is a think tank for Sue Lesch. They have been working on new family protocol and promoting our blue ribbon status.

- i. Vision/Nominating – John will be inviting prospective board members to the open governing board meetings. The Board will be actively recruiting new members throughout the year.
10. Executive Session not needed.
11. Additional/New Business – None.
12. Julie Roberts motioned to adjourn the meeting at 9:10 p.m., Jen Naseman seconded the motion, and the meeting was adjourned.
13. Next meeting is an Open Board meeting – November 19th at 7:00 p.m.

Respectfully submitted by
Anne Harbert